The North Louisiana Math Teachers’ Circle Summer Workshop and Follow-Up Meetings

The North Louisiana Math Teachers’ Circle Summer Workshop is planned for July 18 - 21, 2011 in the University Center located on the Louisiana State University Shreveport campus. The four-day workshop will involve a total of 30 teachers, five organizing team members and four mathematician-presenters. There will be six monthly (September, October, November, January, February and April) follow up meetings that will involve the same participants. The total project budget is $42,000. Current commitments are $2,000 from the Mathematical Sciences Research Institute and $10,000 from the Education Advancement Foundation. Of the available $12,000 we have already used or plan to use $2,500 for events that will take place before the Summer 2011 Workshop. We held our initial event on November 8, 2011 for 46 participants for a cost of $1,250. We plan a second meeting on March 7, 2011 and expect a similar cost. Thus, of the committed funds, we project to have $9,500 remaining toward the Summer Workshop and 2011-2012 follow-up meetings.

The request of $32,500 would allow us to run the North Louisiana Math Teachers’ Circle for one full year, including both the Summer Workshop and six follow up meetings. These funds would provide for stipends for teachers and leadership team members for the Summer Workshop, stipends for the workshop presenters for sessions for the summer and monthly meetings, food for the participants, supplies for the teachers and meeting space at Louisiana State University Shreveport.

<table>
<thead>
<tr>
<th>Summer Workshop Budget</th>
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<tbody>
<tr>
<td><strong>Stipends</strong></td>
<td>$100/day x 4 days x 35 (30 teachers, 5 organizing team members)</td>
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<tr>
<td><strong>Lunches and snacks</strong></td>
<td>$20/day x 4 days x 40 participants (30 teachers, 5 organizing team members, 5 guests)</td>
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<tr>
<td><strong>Supplies for teachers</strong></td>
<td>$200 x 30 teachers</td>
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<tr>
<td>Supplies will include basic items like paper and pencil, but will also include manipulatives that will enable the teachers to take the activities back to their own classroom. Some supplies will be necessary to run the workshop and others will be sent home with the teachers.</td>
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<tr>
<td><strong>Workshop presenter stipends</strong></td>
<td>$1,500 x 4 presenters</td>
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<tr>
<td>This stipend will pay a mathematician to prepare and present one day of the Summer Workshop (approximately 8 hours). This will also cover any travel and lodging expenses for the presenter.</td>
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<tr>
<td><strong>Facilities fee</strong></td>
<td>$60/day x 4 days</td>
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<tr>
<td><strong>Workshop coordination</strong></td>
<td>2,000</td>
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<tr>
<td>This will cover the cost of time necessary to recruit participants and making arrangements (such as ordering food and supplies) for a successful Workshop.</td>
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<tr>
<td><strong>Total Summer Workshop Budget</strong></td>
<td>$31,440</td>
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# Monthly Meeting Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Meals $15/meal x 40 participants</td>
<td>600</td>
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<tr>
<td>(30 teachers, 5 organizing team members, 5 guests)</td>
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<tr>
<td>Supplies for teachers $20 x 35 participants</td>
<td>700</td>
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<tr>
<td>(30 teachers and 5 organizing team members)</td>
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<tr>
<td>Workshop presenter stipend</td>
<td>250</td>
</tr>
<tr>
<td>Facilities fee</td>
<td>60</td>
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<tr>
<td>Meeting coordination</td>
<td>150</td>
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<tr>
<td><em>This will cover the cost of time necessary to make arrangements (such as ordering food and supplies) for successful meetings.</em></td>
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<tr>
<td>Total cost per meeting</td>
<td>$1,760</td>
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<tr>
<td>Cost for one year of meetings</td>
<td>$10,560</td>
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<tr>
<td><strong>Total Program Budget for Summer Workshop and Follow-up Meetings</strong></td>
<td><strong>$42,000</strong></td>
</tr>
<tr>
<td>Current Commitments</td>
<td>$9,500</td>
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<tr>
<td>Total Needed</td>
<td>$32,500</td>
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